

PROCEEDINGS OF THE BROWN COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Chief Eric Dunning – Ashwaubenon PubSaf	Sheriff John Gossage – BC Sheriff	Director Larry Ullmer – County Rescue
Chief Ron Towns – Denmark PD	Chief Jeff Roemer – DePere Fire/Rescue	Chief Derek Beiderwieden – DePere PD (Chair)
Chief David Litton – Green Bay Metro FD	Chief Jim Lewis – Green Bay PD	Chief Randy Bani – Hobart/Lawrence PD
Chief Kurt Minten – Lawrence PD	Chief Rich Vanboxtel – Oneida PD	Chief Mark Hendzel – Pulaski PD
Chief Tom Kajawa – UW-Green Bay PD	Chief Perry Kingsbury – Wrightstown PD	

A regular meeting was held on **January 27, 2016** at Brown County Public Safety Communications Building, 3028 Curry Lane, Green Bay, WI.

I. Call to Order

The meeting was called to order by Public Safety Communications Advisory Board Chair Chief Derek Beiderwieden at 10:01 am.

II. Roll Call

Present: Chief Derek Beiderwieden, Chair
Assistant Chief Eric Boulanger
Chief Eric Dunning
Captain Paul Ebel
Sheriff John Gossage
Chief Tom Kujawa
Chief David Litton
Chief Kurt Minten
Chief Dennis Rubin
Director Larry Ullmer

Excused: Chief Perry Kingsbury

Also Present: Cullen Peltier, Brown County Public Safety
Jodi Meyer, Brown County Public Safety
Mandy Woodward RN, UW Green Bay

III. Approval/Modification of the Meeting Agenda

Modify agenda by removing the following: Approval of the minutes from October 28, 2015 (no need for approval due to no quorum).

A motion to modify and approve the agenda was made by Assistant Chief Eric Boulanger and seconded by Director Larry Ullmer. Unanimously approved.

IV. Approval/Modification of the Minutes – April 22, 2015 and July 22, 2015

A motion to approve the April 22, 2015 and July 22, 2015 minutes was made by Sheriff John Gossage and seconded by Chief Kurt Minten. Unanimously approved.

V. Communications Center Update

Cullen explained that effective February 1st there will be one FT position open due to a resignation. Interviews were held Tuesday, January 19th with three more eligible candidates to fill the eligibility pool which now has four candidates and an offer has been made. The recruitment opens again this week so the department can hopefully get the pool up to a comfortable target, which is ten candidates.

The 2015 budget will be finalized after the department closes out 2015 AP/AR next month. The 2016 budget numbers are on target.

VI. Phone/CAD Upgrades Update

The Phone Project has been installed but currently working with Baycom on standing issues. Some of these issues consist of static in the lines, dropped calls, call distribution, etc.

The CAD Upgrade Project will begin after the contract is finalized with an estimated completion date of 2017. Cullen handed out options for agencies to look at budgeting in 2017 for any modem upgrades they choose to make to gain functionality with the new CAD system.

Chief Dunning mentioned that Ashwaubenon has recently switched to cradlepoint and it has been flawless.

Chief Beiderwieden also mentioned that DePere is off of modems.

VII. Standardization Operating Procedures Update

Staff ran a successful test out at the 911 back-up center. The administration and 911 calls along with dispatching out to Ashwaubenon, Green Bay and DePere had no issues. The next test is scheduled in February focusing on Fire and TTY. A test that will have to be scheduled to run in the future is switching calls over to Outagamie County and back. This will wrap up with a LEAN event.

Over the past weekend, two staff members had allergenic reactions when arriving to work with one being transported to the Hospital. Testing is hard to do for allergenic reactions but the department has looked at MSDS of a cleaning solution that was used recently on our floors to remove a stain. Environmental air testing will be completed later this week.

A new High Radio Traffic policy/procedure has been created regarding restrictions during big events.

VIII. Dispatch Users Group (DUG) Update

The Pursuits Policy was recently reviewed by the DUG Committee. There are recommendations to update the policy due to new capabilities available but there is nothing to act on at the Public Safety Advisory Board level right now.

A reminder was sent out at the DUG meeting for agencies to let dispatchers know if the individual with a warrant was brought to BCCTC or a hospital and left unattended so they do not cancel the warrant.

Tracy will reach out to MABAS and work together with DUG to put a multi-jurisdictional incident policy together then provide it to the Board.

IX. Roundtable

Chief Rubin notified the Board that DePere Fire Rescue will be hosting an initial “Blue Card” Certification Course on February 9-10-11, 2016 at Fire Station 1. The instructor will be Capt. Bob Conrad. De Pere Fire Rescue will also be hosting a “Blue Card” re-certification program on February 15-16-17, 2016 at Fire Station 1. The instructor will be Capt. Bob Conrad. Lastly, De Pere Fire Rescue will be hosting the FDSOA’s Incident Safety Officers Certification Course on March 1 – 2, 2016. The national certification examination will be offered on March 3, 2016. The location will be Station 1 and the FDSOA will be providing the out of state course instructors. For more details, please call De Pere’s Training & Safety Officer Rich Annen at (920) 339-4091 or email dpfire@mail.de-pere.org.

Captain Ebel notified the board that Chief Andrew Smith will be sworn in on Monday, February 1, 2016 at City Hall at 10:00 am.

X. Other Matters

XI. Next Meeting

The next meeting will be held on July 27, 2016.

****Note:** Due to scheduling conflicts the next meeting will be held on May 11, 2016**

XII. Adjourn

A motion to adjourn was made by Captain Paul Ebel and seconded by Chief Dennis Rubin.
Unanimously approved. Meeting adjourned at 10:42 am.

Chief Derek Biederwieden, Chair
Public Safety Advisory Board

Cullen Peltier, Director
Public Safety Communications